



Psychotherapy MA Programme Director

(Salary 40k p.a. pro rata)

Bath Centre for Psychotherapy and Counselling is a long-standing provider of accredited counselling and psychotherapy trainings in the South West. Founded in 1984, BCPC is now established in its own premises in the centre of Bath, enjoying an excellent professional reputation both locally and Nationally. Our commitment to excellence means we offer trainings that meet the exacting professional standards of UKCP and BACP. We are currently recruiting management staff.

This role description does not intend to provide a prescriptive list but provides what is hoped will be useful guidance in terms of indicative responsibilities.

The person in this role will provide academic leadership for the course, ensuring that it reflects University and Organisational policy, practice and procedures, addressing and resolving issues relating to the quality of course delivery, student satisfaction, student progress and student retention.

They will liaise effectively and professionally with all members of the course team, and administrative staff to ensure that students receive high quality academic and professional support, and maintain appropriate quality assurance, support, supervision and appraisal within the team. Liaison with teaching colleagues will help to shape and enhance the course design and future curriculum development.

They will also liaise with external bodies and maintain working links with UKCP attending College meetings to ensure that the course continues to meet the standards that maintain accreditation, whilst keeping abreast with current professional dialogues.

The MA programme Director will be outward facing in terms of recruitment and will take a lead in Open days and interview days, working closely with the office to be a key contact for prospective students wanting information about the MA.

The role will be part time and mainly office based– averaging out at 2.5 days per week and is compatible with a teaching role on the Psychotherapy MA – to be discussed depending upon the applicant's interest and experience.

The post will be for one year initially, and with a six-month probationary period. The role carries an entitlement of 25 paid days holiday plus statutory bank holidays, pro rata. Holidays are to be taken outside term time.

The role will be accountable to and monitored by the Director.

Person Specification

Essential

- be aligned to the core values of BCPC
- have a counselling or psychotherapy qualification
- be BACP accredited or UKCP registered
- have experience in collaborative ways of working with staff management
- have a trainer or teaching qualification (e.g. BACP Acc Trainer; B.Ed or PGCE) or a minimum of five years experience as trainer
- have a Masters degree
- have Supervisor accreditation or recognition
- be familiar with the core theoretical models of the current training
- be familiar with recent developments in the profession
- have supervisory experience of no less than five years
- have significant relevant experience of curriculum development
- Maintain their own personal and professional development

Desirable

- Have a knowledge of the regulatory requirements of PRBs
- Locally based
- Have published research and a professional profile in the field

Application deadline: Monday 2nd March; interviews in mid-March 2020

Please contact admin@bcpc.org.uk for an application form (CV's will not be accepted).