

Code of Practice for Trainers

This Code of Practice should be read in conjunction with the BCPC Statement of Ethical Principles. The Ethical Principles are the basis from which this Code of Practice has evolved to provide guidelines for good practice. All trainers will adhere to this Code of Practice.

1. Issues of Responsibility

- 1.1. Trainers recognise the value and dignity of practitioners irrespective of origin, status, gender, sexual orientation, belief, class, colour, disability/ability or any other distinguishing factor.
- 1.2. Trainers are responsible for setting and monitoring clear boundaries between working relationships and friendship or other relationships.
- 1.3. Trainers are responsible for ensuring that the satisfaction of their own emotional needs is not dependent upon relationships with their students.
- 1.4. Trainers will not engage in sexual activity with their students whilst in a training relationship.
- 1.5. Trainers will not accept their own students for psychotherapy or counselling either individually or in a group.
- 1.6. Offences and Criminal Convictions: All BCPC members have an obligation to report according to the laws of the land to the Chairperson of the Standards and Ethics Committee any criminal convictions that they have been found guilty of, as well as any other offences or actions that may bring the profession into disrepute. This information will be held in confidence except for purposes affecting registration or re-accreditation, but the UKCP Registration Board requires that information regarding criminal offences is reported to them, and they will decide upon action following recommendation from the Standards and Ethics Committee. Failure to inform the Standards and Ethics Chair may result in the members being struck off the Student and Professional Register.

2. Management of Training

- 2.1. Trainers will inform students as appropriate about their training, philosophy, theoretical approach, qualifications and the methods they use.
- 2.2. Trainers will be clear when they relate to students about which role they are in; whether group consultant, supervisor, trainer or tutor.
- 2.3. Trainers will take steps to resolve difficulties with students and where necessary involve another member of staff or other Trainer in helping with this.
- 2.4. Trainers will take steps to ensure that they are competent to carry out the tasks they have undertaken.
- 2.5. Trainers involved in the management of the training organisation should ensure that all information concerning courses including costs, course content, dates and course requirements are put clearly in writing and given to students before the course starts. BCPC is aware that those with visual impairment may need other arrangements.

3. Confidentiality

- 3.1. Appropriate confidentiality must be maintained with regard to information of a personal nature obtained by the trainer.
- 3.2. Confidentiality does not preclude the disclosure of confidential information relating to trainees when relevant to the following:
 - a) evaluation of the student by trainers or training committee
 - b) recommendations concerning students for professional purposes
 - c) selection procedures
- 3.3. Information about specific students may only be used for publication in appropriate journals or meetings with the students permission and with anonymity preserved when the student so specifies.
- 3.4. Discussion by trainers of their trainees with professional colleagues should be purposeful and not trivialising.

April 1996 - Standard and Ethics Committee
November - Adopted BCPCA
Amended Nov 2001
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